

Request for Field Trip

Teacher's Name Tammy Sisson School South Fulton middle School

Destination (include address) Opryland Hotel Nashville, Tn

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) 6th-8th Subject Area (secondary) _____

1. How is this trip an integral part of an approved course of study? The students will be competing against other students from across the state of Tennessee in academic and crafts competition

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

a. Working on various and crafts

b. Preparing for academic events

c. _____

d. _____

3. Follow-up activities for this unit will include the following activities:

a. _____

b. _____

c. _____

d. _____

4. Transportation Requested: Bus with underneath storage

5. Date of Trip: NOv. 20-22, 2011

6. Substitutes Requested (if necessary): 3

7. Parental Permission Forms Received: yes

8. Plans of Students Not Going On Trip: They will be in class working

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Tammy Sisson, Brandi Cantrell, Chuck Seratt, Wanda Seratt

10. What is the total number of students going on the trip? 38

11. How much regular classrom instructional time will be missed? 2 days

12. What is the approximate cost of the trip per student?

13. How are you funding the trip? We will be having fundraisers

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration

(2) Meals

(3) Lodging (include name of hotel and cost per night)

(4) Mileage

(5) Other anticipated expenses such as parking (specify)

Signed: Tammy Sisson
(Teacher Requesting Trip)

Date: 9-16-11

Approved By: Kathy Foy
(Signature of Principal)

Date: 9/16/11

Approved By: Cal Hollowell
(Signature of Assistant Director of Schools)

Date: 9-29-11

Approved By: _____
(Signature of Director of Schools)

Date: _____

Approved by Board (if necessary): _____

Remarks or Conditions: _____